

July 15<sup>th</sup>, 2025

REGULAR MEETING MINUTES OF THE BOARD OF  
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven, Indiana met in a regular session at the New Haven City Hall Community Room on July 15<sup>th</sup>, 2025, at the hour of 9:00 A.M.

The meeting was called to order by Bob Byrd, who presided.

Presiding Officer Bob Byrd asked everyone to stand for the Pledge of Allegiance.

Title VI Statement

On the checking of roll, the following members were shown to be present or absent as follows:

Present: Sara Swihart, and Bob Byrd

Absent: Steve McMichael

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the board and signed by the Board. Vendor checks will be mailed out on Wednesday, July 16<sup>th</sup>, 2025.

Sara Swihart made a motion to approve the minutes from the previous regular meeting. Bob Byrd seconded the motion, and the motion was approved.

Under new business item A, was the approval of Havel quote in the amount of \$8,511.00 for service to the second floor HVAC system. Bob Byrd made a motion to approve the Havel quote in the amount of \$8,511.00 for service to the second floor HVAC system. Sara Swihart seconded the motion, and the motion was approved.

Under new business item B, was the approval of API CO #4, time extension for CCMG 2024-01 (Tanglewood streets). Sara Swihart made a motion to approve API CO #4, time extension for CCMG 2024-01 (Tanglewood streets). Bob Byrd seconded the motion, and the motion was approved.

Under new business item C, was the approval of Bunn Pay App.#9 in the amount of \$155,278.31 for Edgerton Rd. watermain improvements. Bob Byrd made a motion to approve Bunn Pay App.#9 in the amount of \$155,278.31 for Edgerton Rd. watermain improvements. Sara Swihart seconded the motion, and the motion was approved.

Under new business item D, was the approval of Michiana Quote in the amount of \$45,651.67 for additional lighting installation on Lincoln Hwy. at Minnich Rd. Bob Byrd made a motion to table the Michiana Quote in the amount of \$45,651.67 for additional lighting installation on Lincoln Hwy. at Minnich Rd. Sara Swihart seconded the motion, and the motion was approved.

Under new business item E, was the approval of invoices:

**i. VS Engineering**

a. Approval of VS Engineering invoice #581601 in the amount of \$4,360.00 for Sherbrook Dr. reconstruction. Sara Swihart made a motion to approve VS Engineering invoice #581601 in the amount of \$4,360.00 for Sherbrook Dr. reconstruction. Bob Byrd seconded the motion, and the motion was approved.

**ii. DLZ**

a. Approval of DLZ invoice #606012 in the amount of \$250.00 for stormwater review. Bob Byrd made a motion to approve DLZ invoice #606012 in the amount of \$250.00 for stormwater review. Sara Swihart seconded the motion, and the motion was approved.

b. Approval of DLZ invoice #606015 in the amount of \$12,455.12 for South Maplecrest Rd. LPA 80/20 Design. (Des #2100622). Sara Swihart made a motion to approve DLZ invoice

#606015 in the amount of \$12,455.12 for South Maplecreek Rd. LPA 80/20 Design. (Des #2100622). Bob Byrd seconded the motion, and the motion was approved.

### **iii. API Construction**

a. Approval of API invoice #19368 in the amount of \$686,393.01 for CCMG 2024-01 (Pay App #4). Bob Byrd made a motion to approve API invoice #19368 in the amount of \$686,393.01 for CCMG 2024-01 (Pay App #4). Sara Swihart seconded the motion, and the motion was approved.

b. Approval of API invoice #19369 in the amount of \$117,318.26 for CCMG 2024-01 Retainage Reduction. (Pay App #5). Sara Swihart made a motion to approve API invoice #19369 in the amount of \$117,318.26 for CCMG 2024-01 Retainage Reduction. (Pay App #5). Bob Byrd seconded the motion, and the motion was approved.

c. Approval of API invoice #19373 in the amount of \$92,640.00 for Lincoln Hwy Trail Project. (Pay App #8-Retainage. Sara Swihart made a motion to approve API invoice #19373 in the amount of \$92,640.00 for Lincoln Hwy Trail Project. (Pay App #8-Retainage. Bob Byrd seconded the motion, and the motion was approved.

d. Approval of API invoice #19370 in the amount of \$300,171.39 for Lincoln Hwy Trail Project (Pay App #7). Bob Byrd made a motion to approve API invoice #19370 in the amount of \$300,171.39 for Lincoln Hwy Trail Project (Pay App #7). Sara Swihart seconded the motion, and the motion was approved.

### **iv. Lochmueller Group**

a. Approval of Lochmueller invoice #820031 in the amount of \$13,705.35 for New Haven Sunnymede stormwater improvements. Sara Swihart made a motion to approve Lochmueller invoice #820031 in the amount of \$13,705.35 for New Haven Sunnymede stormwater improvements. Bob Byrd seconded the motion, and the motion was approved.

Under new business item F, was the approval of Abonmarche invoice #159043 in the amount of \$6,799.91 for services rendered through 06/15/2025. Bob Byrd made a motion to approve Abonmarche invoice #159043 in the amount of \$6,799.91 for services rendered through 06/15/2025. Sara Swihart seconded the motion, and the motion was approved.

Under new business item G, was the approval of a salary increase for Stephanie Schortgen from \$23.95 to \$24.79 hourly effective on 4/14/2025. Sara Swihart made a motion to amend the agenda to change the effective date from 4/14/2025 to 07/14/2025. Bob Byrd seconded the motion, and the motion was approved. Sara Swihart made a motion to approve a salary increase for Stephanie Schortgen from \$23.95 to \$24.79 hourly effective on 7/14/2025. Bob Byrd seconded the motion, and the motion was approved.

Under new business item H, was the approval for a salary increase for Karma Rowe from \$26.74 to \$28.25 effective 7/14/2025. Sara Swihart made a motion to approve a salary increase for Karma Rowe from \$26.74 to \$28.25 effective 7/14/2025. Bob Byrd seconded the motion, and the motion was approved.

Under new business item I, was the approval of Northeast Indiana Regional Partnership, Inc. invoice #15453 in the amount of \$10,000.00 for Annual Investment Commitment. Bib Byrd made a motion to approve Northeast Indiana Regional Partnership, Inc. invoice #15453 in the amount of \$10,000.00 for Annual Investment Commitment. Sara Swihart seconded the motion, and the motion was approved.

Under new business item J, was the approval of new hire Leroisha Benson as part-time All-Abilities Coordinator effective on 7/21/2025 with a starting pay rate of \$20.00 an hour. Sara Swihart made a motion to approve the new hire of Leroisha Benson as part-time All-Abilities Coordinator effective on 7/21/2025 with a starting pay rate of \$20.00 an hour. Bob Byrd seconded the motion, and the motion was approved.

Under new business item K, was the approval of Event EV-25-12 Emergency!! The Ultimate First Responder Event. Bob Byrd made a motion to approve Event EV-25-12 Emergency!! The Ultimate First Responder Event. Sara Swihart seconded the motion, and the motion was approved.

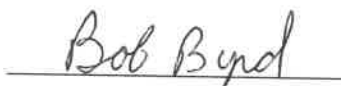
Under new business item L, was the approval of the New Haven Police Department Evidence Policy. Bob Byrd made a motion to approve the New Haven Police Department Evidence Policy. Sara Swihart seconded the motion, and the motion was approved.

Under new business item M, was the approval to dispose of a 1987 armored truck, vin 1HTLDWPP0HH510503. Sara Swihart made a motion to approve the disposal of a 1987 armored truck, vin 1HTLDWPP0HH510503. Bob Byrd seconded the motion, and the motion was approved.


Under new business item N, was the approval of EJP invoice #6509644 in the amount of \$46,709.61 for the water fill station. Bob Byrd made a motion to approve EJP invoice #6509644 in the amount of \$46,709.61 for the water fill station. Sara Swihart seconded the motion, and the motion was approved.

Under new business item O, was the approval to acquire Georgian Park sewer system. Sara Swihart made a motion to approve to acquire Georgian Park sewer system. Bob Byrd seconded the motion, and the motion was approved.

Sara Swihart made a motion to adjourn the meeting, Bob Byrd seconded the motion, and the motion was approved.



Presiding Officer  
Bob Byrd



Clerk Treasurer  
Angela Hamrick

