

Attendance: Leon Davis, Teresa Hatten, Irv Arnold, Mike Clendenen, Nick Goranson, Shelia Berning

**PARK BOARD MEETING**

Minutes

Tuesday July 5, 2022

6:00 P.M.

Location: **New Haven Community Center**

Call to Order

Leon Davis called the meeting to order at 6:00pm.

A. Please Silence Cell Phones, Pagers, and Electronic Devices

B. Pledge of Allegiance

Approval of Minutes

- Irv Arnold made a motion to approve the June 21, 2022, minutes. Teresa Hatten seconded. Motion carried.

Approval of Claims

- Irv Arnold presented the 7/5/2022 claims as follows:

Monthly Claims:	\$	48,982.56
Payroll	\$	72,622.69
HSA Deposit (3rd Qtr.)	\$	2,850.00
Utilities/Prepays	\$	<u>3,248.12</u>
Grand total of Claims:	\$	127,703.37

Mike Clendenen explained several of the monthly claims: 1. Paid B.E.S. Enterprises \$2,980.94 for concessions. 2. Paid Buddenbaum & Moore \$6,671.12 for pool chemicals. 3. Reimbursed Mike \$126.36 for mileage to attend a conference in Indianapolis. 4. Paid MKM Architecture \$11,000.00 to finalize the design for expansion of the Community Center. 5. Bought TVs at Sam's at a cost of \$3,521.62 to replace the ones lost in the storm June 13, 2022. 6. Paid \$6,566.47 to Stanz Cheese for concessions. Teresa made a motion to approve the claims. Irv seconded. Motion carried.

UNFINISHED BUSINESS:

- Park Property Swap Discussion  
Tabled until a future meeting

NEW BUSINESS:

- Emergency Purchasing Discussion  
Because of the storm June 13, needed to replace an IT switch and 5 TVs at a total cost of approximately \$10,000.00. The city felt it was essential to replace the switch at a cost of \$6,890.00 so that the Parks Dept could continue with business. This loss was covered by insurance less our deductible. Also, the pool vacuum needed to be replaced at a cost of \$5,132.13. This had to be purchased to keep the pool open. These two items each were over Mike's purchasing limit. The Board needs to define "emergency purchase" and decide what, if any, limit.

- Trailer Quotes  
The current trailer needs \$2,000 of repairs but has no trade-in value. Maintenance is requesting to replace it. They received two quotes:  
Bridge Trailer – Heavy Duty Tilt Trailer \$11,700  
I69 Trailer Center – Light Duty Trailer \$11,100  
Irv made a motion to purchase the trailer through Bridge Trailer at a cost of \$11,700 paid for from Fund 23. Maintenance will have to decide whether to repair the current trailer as a backup or scrap

**SUPERINTENDENT’S REPORT:**

- Mowing has slowed down due to the heat and drought.
- The new Community Center roof did not leak even after the storm that went through yesterday.
- We are halfway through 2022 and have spent \$660,000.00. We have \$881,000.00 left in the budget.
- M3 starts tomorrow at Schnelker Park.
- The installation of the gazebo at Schnelker Park has been pushed back because we are waiting on the completion of a required state review of the plans.

Nick Goranson announced that he turned in his two weeks’ notice Friday, July 1, 2022. His last day will be Friday, July 15. Mike suggested that we restructure the Maintenance Department as follows: Rob Moyer as sole Maintenance Director, keep Tyler Fox as Assistant Director and hire one, possibly two full time Maintenance Technicians.

**OFFICE MANAGER’S REPORT:**

- None

**BOARD COMMENTS:**

- None

**ADJOURNMENT**

- Meeting adjourned at 6:25pm

Attested by: \_\_\_\_\_ Signed by: \_\_\_\_\_