

March 18<sup>th</sup>, 2025

REGULAR MEETING MINUTES OF THE BOARD OF  
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven, Indiana met in a regular session at the New Haven City Hall Community Room on the 18<sup>th</sup> day of March 2025, at the hour of 9:00 A.M.

The meeting was called to order by Bob Byrd who presided.

Bob Byrd asked everyone to stand for the Pledge of Allegiance.

Title VI Statement

On the checking of roll, the following members were shown to be present or absent as follows:

Present: Sara Swihart, Bob Byrd

Absent: Steve McMichael

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the board and signed by the Board. Vendor checks will be mailed out on Wednesday March 19<sup>th</sup>, 2025.

Sara Swihart made a motion to approve the minutes from the previous regular meeting. Bob Byrd seconded the motion, and the motion was approved.

Under new business item A, was the approval of items to be destroyed or donated from Clerk Treasurer's office supply room. Sara Swihart made a motion to approve items to be destroyed or donated from Clerk Treasurer's office supply room. Bob Byrd seconded the motion, and the motion was approved.

Under new business item B, was the approval of Special Event 5K Fun/Block Party (EV-25-01). Sara Swihart made a motion to approve the Special Event 5K Fun/Block Party (EV-25-01). Bob Byrd seconded the motion and the motion was approved.

Under new business item C, was the approval of Bunn Exc. Pay App #5 in the amount of \$138,114.83 for Edgerton Rd Watermain Improvements. Sara Swihart made a motion to approve Bunn Exc. Pay App #5 in the amount of \$138,114.83 for Edgerton Rd Watermain Improvements. Bob Byrd seconded the motion, and the motion was approved.

Under new business item D, was the approval of Bunn Exc. CO #2 in the amount of \$9,229.00 for Edgerton Rd Watermain Ext. & Booster Station. Sara Swihart made a motion to approve Bunn Exc. CO #2 in the amount of \$9,229.00 for Edgerton Rd Watermain Ext. & Booster Station. Bob Byrd seconded the motion, and the motion was approved.

Under new business item E, was the approval of Thieneman quote in the amount of \$17,745.00 for Wet Weather Treatment Facility fence.

Under new business item F, was the approval of Invoices:

i. DLZ

a. Approval of DLZ invoice #604502 in the amount of \$750.00 for Professional Services rendered through 2/14/25 (Minnich Lakes Townhomes and Speedway at Doyle Rd.) Sara Swihart made a motion to approve DLZ invoice #604502 in the amount of \$750.00 for Professional Services rendered through 2/14/25 (Minnich Lakes Townhomes and Speedway at Doyle Rd.) Bob Byrd seconded the motion, and the motion was approved.

b. Approval of DLZ invoice #604505 in the amount of \$13,663.25 for South Maplecrest Rd. (Des #2100622) Sara Swihart made a motion to approve DLZ invoice #604505 in the amount of \$13,663.25 for South Maplecrest Rd. (Des #2100622). Bob Byrd seconded the motion, and the motion was approved.

Under new business item G, was the approval of Abonmarche invoice #156881 in the amount of \$5,452.60 for professional services rendered. Sara Swihart made a motion to approve Abonmarche invoice #156881 in the amount of \$5,452.60 for professional services rendered. Bob Byrd seconded the motion, and the motion was approved.

Under new business item H, was the approval of DLZ invoice #000604516 in the amount of \$10,880.00 for topographical survey. Sara Swihart made a motion to approve DLZ invoice #000604516 in the amount of \$10,880.00 for topographical survey. Bob Byrd seconded the motion, and the motion was approved.

Under new business item I, was the approval of Katz, Sapper & Miller CPA's invoice #667888 in the amount of \$20,817.00 for billing for the Corridor Replacement Plan. Sara Swihart made a motion to approve Katz, Sapper & Miller CPA's invoice #667888 in the amount of \$20,817.00 for billing for the Corridor Replacement Plan. Bob Byrd seconded the motion, and the motion was approved.

Under new business item J, was the approval of City of Fort Wayne Animal Care and Control Agreement, invoice #25017002 in the amount of \$21,250.00. Sara Swihart made a motion to approve the City of Fort Wayne Animal Care and Control Agreement, invoice #25017002 in the amount of \$21,250.00. Bob Byrd seconded the motion, and the motion was approved.

Under new business item K, was the approval of status change for Danielle Smothermon from full-time dispatcher to part-time dispatcher with hourly pay rate of \$26.08 effective on 03/09/2025. Sara Swihart made a motion to approve the status change for Danielle Smothermon from fulltime dispatcher to part time dispatcher with hourly pay rate of \$26.08 effective on 03/09/2025. Bob Byrd seconded the motion, and the motion was approved.

Under new business item L, was the approval of salary change for part-time dispatcher Michelle Pongratz from \$23.68 to \$26.08 hourly effective on 03/09/2025. Sara Swihart made a motion to approve salary change for part-time dispatcher Michelle Pongratz from \$23.68 to \$26.08 hourly effective on 03/09/2025. Bob Byrd seconded the motion, and the motion was approved.

Under new business item M, was the approval of new hire Emily Trouten-Fritz as a full-time dispatcher at a starting rate of \$2,200.39 biweekly effective on 04/07/2025. Sara Swihart made a motion to approve the new hire Emily Trouten-Fritz as full-time dispatcher at a starting salary of \$2,200.39 biweekly effective on 04/07/2025. Bob Byrd seconded the motion, and the motion was approved.

Under new business item N, was the approval of new hire Jordan Basinski-Gaskill as part time dispatcher with a starting hourly rate of \$26.08 effective on 03/24/2025. Sara Swihart made a motion to approve new hire Jordan Basinski-Gaskill as part time dispatcher with a starting hourly rate of \$26.08 effective on 03/24/2025. Bob Byrd seconded the motion, and the motion was approved.

Under new business item O, was the approval of PCN Strategies quote 1021004 in the amount of \$13,660 for 5 in car computers, docking stations and associated hardware. Sara Swihart made a motion to approve PCN Strategies quote 1021004 in the amount of \$13,660 for 5 in car computers, docking stations and associated hardware. Bob Byrd seconded the motion, and the motion was approved.

Under new business item P, was the approval of John Jones quote for 3 Dodge Durango Squad cars, one K9 car, one patrol car w/cage and one patrol car wo/cage, total price of \$185,347.50. Sara Swihart made a motion to approve John Jones quote for 3 Dodge Durango Squad cars, one K9 car, one patrol car w/cage and one patrol car wo/cage, total price of \$185,347.50. Bob Byrd seconded the motion, and the motion was approved.

Under new business item Q, was the approval of ES De-icing, Inc. invoice #20225173 in the amount of \$10,631.52 for bulk white salt. Sara Swihart made a motion to approve ES De-icing, Inc. invoice #20225173 in the amount of \$10,631.52 for bulk white salt. Bob Byrd seconded the motion, and the motion was approved.

Under new business item R, was the approval of Kalida invoice #KS55654 in the amount of \$5,838.77 for miscellaneous parts for snowplows and several other items. Sara Swihart made a motion to approve Kalida invoice #KS55654 in the amount of \$5,838.77 for miscellaneous parts for snowplows and several other items. Bob Byrd seconded the motion, and the motion was approved.

Under new business item S, was the approval of Morton Salt invoice #5403397089 in the amount of \$41,846.10 for bulk salt. Sara Swihart made a motion to approve Morton Salt invoice #5403397089 in the amount of \$41,846.10 for bulk salt. Bob Byrd seconded the motion, and the motion was approved.

Under new business item T, was the approval of Morton salt invoice #5403395260 in the amount of \$8,505.79 for bulk salt. Sara Swihart made a motion to approve Morton salt invoice

#5403395260 in the amount of \$8,505.79 for bulk salt. Bob Byrd seconded the motion, and the motion was approved.

Under new business item U, was the approval of Vialytics invoice #INVUS0153 in the amount of \$25,615.00 for software renewal for utility department. Sara Swihart made a motion to approve Vialytics invoice #INVUS0153 in the amount of \$25,615.00 for software renewal for utility department. Bob Byrd seconded the motion, and the motion was approved.

Under new business item V, was the approval of Hoosier Trailer & Truck Equipment, Inc. invoice #0105W13641.04 for general parts and repair for dump truck in the amount of \$6229.86. Sara Swihart made a motion to approve Hoosier Trailer & Truck Equipment, Inc. invoice #0105W13641.04 for general parts and repair for dump truck in the amount of \$6229.86. Bob Byrd seconded the motion, and the motion was approved.

Under new business item W, was the approval of EMS-MC/ AccuMed invoice #TAG-0026-42 in the amount of \$7,508.63, Monthly Ambulance Billing. Sara Swihart made a motion to approve EMS-MC/ AccuMed invoice #TAG-0026-42 in the amount of \$7,508.63, Monthly Ambulance Billing. Bob Byrd seconded the motion, and the motion was approved.

Sara Swihart made a motion to adjourn the meeting, Bob Byrd seconded the motion and the motion was approved.

Bob Byrd  
Presiding Officer  
Bob Byrd

Laney B.  
HR Generalist  
Laney Barrow