

February 18, 2021

A SPECIAL MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met special session in the Council Chambers in the City Administration Building on the 18th of February 2021 at the hour of 8:30 a.m.

The meeting was called to order by Steve McMichael who presided. On checking the roll, the following members were shown to be present or absent as follows:

Present: Bob Byrd, Rob Gutierrez, and Steve McMichael

Absent: none

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the Board and signed by the Board. Vendor checks are dated February 17, 2021 and will be mailed out on February 18, 2021.

The Title VI Statement

Bob Byrd made a motion to approve the minutes of the previous regular meeting held on February 2, 2021. Rob Gutierrez seconded the motion, and the motion was approved.

Rob Gutierrez made a motion to approve the minutes of the special meeting on February 11, 2021. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item A was the approval of new desks for Accounts Payable, Accounts Receivable, and Payroll in the amount of \$16,530.00 from Baker Street Office Furnishing. This was part of a budget CIP plan to replace desks in the Clerk Treasurer Office over 3 years. Bob Byrd made a motion to approval of new desks for Accounts Payable, Accounts Receivable, and Payroll in the amount of \$16,530.00 from Baker Street Office Furnishing. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item B was introduction of a Resolution of the Board of Works of the City of New Haven for 3836 Green Road. This is for the Community Crossing Project with a total appraisal of \$3,040.00. Bob Byrd made a motion to number and read by title only a Resolution of the Board of Works of the City of New Haven. Rob Gutierrez seconded the motion, and the motion was approved.

Chief Deputy Clerk Angela Hamrick numbered and read by title only BOW Resolution R-21-01 A Resolution of the Board of Works of the City of New Haven.

Presiding Officer Steve McMichael declared BOW Resolution R-21-01 to have passed.

Under new business Item C was introduction of a Resolution of the Board of Works of the City of New Haven for 3824 Green Road. This is for the Community Crossing Project with a total appraisal of \$1,090.00. Rob Gutierrez made a motion to number and read by title only a Resolution of the Board of Works of the City of New Haven. Bob Byrd seconded the motion, and the motion was approved.

Chief Deputy Clerk Angela Hamrick numbered and read by title only BOW Resolution R-21-02 A Resolution of the Board of Works of the City of New Haven.

Presiding Officer Steve McMichael declared BOW Resolution R-21-02 to have passed.

Under new business Item D was introduction of a Resolution of the Board of Works of the City of New Haven for 3908 Green Road. This is for the Community Crossing Project with a total appraisal of \$8,420.00. Rob Gutierrez made a motion to number and read by title only a Resolution of the Board of Works of the City of New Haven. Bob Byrd seconded the motion, and the motion was approved.

Chief Deputy Clerk Angela Hamrick numbered and read by title only BOW Resolution R-21-03 A Resolution of the Board of Works of the City of New Haven.

Presiding Officer Steve McMichael declared BOW Resolution R-21-03 to have passed.

Under new business Item E was approval of Community Center Park bid. The following bids were given during a bid opening held before the Board of Works:

	CME	Mosaic Solution LLC
<i>Base bid</i>	<i>\$1,715,000.00</i>	<i>\$1,697,000.00</i>
Alt #1	-\$ 16,000.00	-\$ 29,400.00
Alt #2	\$ 23,000.00	\$ 23,250.00
Alt #3	\$ 22,000.00	\$ 18,650.00
Alt #5	\$ 11,000.00	\$ 11,200.00
Alt #8	\$ 2,600.00	\$ 1,900.00
TOTAL	\$1,757,600.00	\$1,722,600.00

Rob Gutierrez made a motion to approve moving forward with Mosaic Solution LLC in the amount of \$1,722,600.00 for the Community Center Park Project. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item F City Engineer Darrin Good asked for approval of a violation letter for residents violating Ordinance G-21-01. Rob Gutierrez made a motion to approve the violation letter for residents violating Ordinance G-21-01. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item G i 1 City Engineer Darrin Good asked for approval of Commonwealth Engineers, Inc Invoice #48464 in the amount of \$1,187.50 for Water Audit and Level 1 Validation. Rob Gutierrez made a motion to approve Commonwealth Engineers, Inc Invoice #48464 in the amount of \$1,187.50 for Water Audit and Level 1 Validation. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item G ii 1 City Engineer Darrin Good asked for approval of DLZ Invoice #98681 in the amount of \$1,075.00 for Stormwater Reviews at the Community Center Park Project. Bob Byrd made a motion to approve DLZ Invoice #98681 in the amount of \$1,075.00 for Stormwater Reviews at the Community Center Park Project. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item G iii 1 City Engineer Darrin Good asked for approval of RQAW Invoice #13121-98 in the amount of \$7,082.50 for the LTCP. Rob Gutierrez made a motion to approve RQAW Invoice #13121-98 in the amount of \$7,082.50 for the LTCP. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item G iii 2 City Engineer Darrin Good asked for approval of RQAW Invoice #13121-122 in the amount of \$2,334.72 for work on the New Haven Fire Station. Bob Byrd made a motion to approve RQAW Invoice #13121-122 in the amount of \$2,334.72 for work on the New Haven Fire Station. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item I Facilities Coordinator Sam Kennedy asked for approval of a contract with Havel for Preventative Maintenance in the amount of \$20,700.00. Sam Kennedy asked the board to combine Item I and Item K as they were choices not separate items. Rob Gutierrez made a motion to amend the agenda by combining Item I and Item K. Bob Byrd seconded the motion, and the motion was approved. Facilities Coordinator Sam Kennedy explained that \$20,700.00 covers most items and some labor while \$44,460.00 is all inclusive extension of current contract. He recommended the \$44,460.00 contract because of the age of the system. After a brief discussion, Rob Gutierrez made a motion to approve contract with Havel in the amount of \$44,460.00. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item J Facilities Coordinator Sam Kennedy asked the board to table the item due to wanting to bundle with the Parks Department. Rob Gutierrez made a motion to table contract with Shambaugh & Son, L.P. for Fire Protection. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item L Facilities Coordinator Sam Kennedy asked for approval of an agreement with Wildman for rental services and direct sale products. There was a discussion but no formal motion.

Under new business Item M Community and Economic Development Director Pone Vongphachanh asked for approval of a contract for Citizen Engagement & Workflow from SeeClickFix in the amount of \$9,000.00. This is an add-on feature with CivicPlus, the City's current website company. Bob Byrd made the motion to approve the contract for Citizen Engagement & Workflow from SeeClickFix in the amount of \$9,000.00. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item N Superintendent of Public Works Dave Jones asked for approval of Detroit Salt Company Invoice #SI21-03348 in the amount of \$33,259.33. The quote was approved at the February 2, 2021 meeting. Bob Byrd made a motion to approve Detroit Salt Company Invoice #SI21-03348 in the amount of \$33,259.33. Rob Gutierrez seconded the motion, and the motion was approved.

Rob Gutierrez made a motion to adjourn the meeting. Bob Byrd seconded the motion, and the meeting was adjourned.

Steve McMichael
Presiding Officer

Angela Hamrick
Chief Deputy Clerk