

January 23rd, 2025

REGULAR MEETING MINUTES OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDAINA

The Board of Public Works and Safety of the City of New Haven, Indiana met in a regular session at the New Haven City Hall Community Room on the 23rd day of January 2025 at the hour of 9:00 A.M.

The Meeting was called to order by Steve McMichael who presided.

Steve McMichael asked everyone to stand for the Pledge of Allegiance.

Title VI Statement

On the checking of roll, the following members were shown to be present or absent as follows:

Present: Sara Swihart and Steve McMichael

Absent: Bob Byrd

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the board and signed by the Board. Vendor checks will be mailed out on Thursday January 23, 2025.

Sara Swihart made a motion to approve the minutes from the previous regular meeting. Steve McMichael seconded the motion, and the motion was approved.

Under new business item A, was the Appointment of Adam Williams to Planning Commission Sara Swihart made a motion to appoint Adam Williams to the Planning commission board Steve McMichael seconded the motion, and the motion was approved.

Under new business item B, was the approval to dispose of miscellaneous office equipment. Sara Swihart made a motion to approve the disposal of miscellaneous office equipment. Steve McMichael seconded the motion, and the motion was approved.

Under new business item C, was the approval of Bright Signs Marketing invoice #2210 in the amount of \$4,730.45 for City Hall signs. Sara Swihart made a motion to approve Bright Signs Marketing invoice #2210 in the amount of \$4730.45 for City Hall signs. Steve McMichael seconded the motion, and the motion was approved.

Under new business item D, was the approval of Bright Signs Marketing invoice #2211 in the amount of \$2,365.23 for 50% deposit on invoice #2210 for City Hall signs. Sara Swihart made a motion to approve Bright Signs Marketing invoice #2211 in the amount of \$2,365.23 for 50% deposit on invoice #2210 for City Hall signs. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item E, was the approval of Invoices:

i. API

a. Approval of API invoice #18962 in the amount of \$26,415.00 for Lincoln HWY Trail. Sara Swihart made a motion to approve API invoice #18962 in the amount of \$26,415.00 for Lincoln HWY Trail. Steve McMichael seconded the motion, and the motion was approved.

ii. Lochmueller Group

a. Approval of Lochmueller invoice #410831 in the amount of \$4,822.50 for Minnich Rd. Traffic Study. Sara Swihart made a motion to approve Lochmueller invoice #410831 in the amount of \$4,822.50 for Minnich Rd. Traffic Study. Steve McMichael seconded the motion and the motion was approved.

b. Approval of Lochmueller invoice #410964 in the amount of \$18,414.53 for Sunnymede Stormwater Improvements. Sara Swihart made a motion to approve Lochmueller invoice #410964 in the amount of \$18,414.53 for Sunnymede Stormwater Improvements. Steve McMichael seconded the motion, and the motion was approved.

Under new business item F, was the approval of a salary change for Assistant Planner Tyler Smith from \$26.74 to \$28.25 an hour effective on 1/26/2025. Sara Swihart made a motion to approve the salary change for Assistant Planner Tyler Smith from \$26.74 to \$28.25 an hour effective on 1/26/2025. Steve McMichael seconded the motion, and the motion was approved.

Under new business item G, was the approval of Planning and Demonstration Grant Agreement under the Fiscal year of 2024 Safe Streets and Roads for all Grant Program and the designation of Pone Vongphachanh as authorized signer on the grant. Sara Swihart made a motion to approve the Planning and Demonstration Grant Agreement under the Fiscal year of 2024 Safe Streets and Roads for all Grant Program and the designation of Pone Vongphachanh as authorized signer on the grant. Steve McMichael seconded the motion, and the motion was approved.

Under new business item H, was the Approval of DLZ work proposal in the amount not to exceed \$12,880.00 for topographical Surveys. Sara Swihart made a motion to approve Approval of DLZ work proposal in the amount not to exceed \$12,880.00 for topographical Surveys. Steve McMichael seconded the motion, and the motion was approved.

Under new business item I, was the approval of RMUS quote #43143 in the amount of \$6,450.96 for one DJI Drone. Sara Swihart made a motion to approve RMUS quote #43143 in the amount of \$6,450.96 for one DJI Drone. Steve McMichael seconded the motion, and the motion was approved.

Under new business item J, was the approval to dispose via auction of two squad cars, 2014 Ford Explorer vin 1FM5K8AR3EGC37913 & 2013 Ford Explorer vin 1FM5K8AR5DGC63010. Sara Swihart made a motion to approve the disposal via auction of two squad cars. Steve McMichael seconded the motion, and the motion was approved.

Under new business item K, was the approval of Safety-First Grant award of \$8,000.00 from Norfolk Southern. Sara Swihart made a motion to approve the Safety-First grant in the amount of \$8,000.00. Steve McMichael seconded the motion, and the motion was approved.

Under new business item L, was the approval of Bridge trailer sales ref. #17471 in the amount of \$13,899.00 to purchase a 2025 trailer. Sara Swihart made a motion to approve Bridge trailer sales ref #17471 in the amount of \$13,899.00. Steve McMichael seconded the motion, and the motion was approved.

Under new business item M, was the approval of O'Daniel Ford deal #524012 in the amount of \$71,759.00 for 2025 Ford F550. Sara Swihart made a motion to approve the O'Daniel Ford deal #524012 in the amount of \$71,759.00 for 2025 Ford F550. Steve McMichael seconded the motion, and the motion was approved.

Under new business item N, was the approval of Civic Plus invoice #326943 in the amount of \$8,127.70 for user license. Sara Swihart made a motion to approve Civic Plus invoice #326943 in the amount of \$8,127.70 for user license. Steve McMichael seconded the motion and the motion was approved.

Under new business item O, was the approval of EMS-MC/AccuMed Invoice # TAG-001757 in the amount of \$5,861.85 December ambulance billing. Sara Swihart made a motion to approve EMS-MC/AccuMed Invoice # TAG-001757 in the amount of \$5,861.85 December ambulance billing. Steve McMichael seconded the motion, and the motion was approved.

Under new business item P, was the approval of AG Plus invoice #508046 in the amount of \$6,435.66 for December fuel. Sara Swihart made a motion to approve AG Plus invoice #508046 in the amount of \$6,435.66 for December fuel Steve McMichael seconded the motion, and the motion was approved.

Sara Swihart made a motion to adjourn the meeting, Steve McMichael seconded the motion, and the meeting was adjourned.

Presiding Officer
Steve McMichael

Clerk Treasurer
Angela Hamrick