

January 19, 2021

A REGULAR MEETING OF THE BOARD OF  
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met in the Council Chambers in the City Administration Building on the 19<sup>th</sup> of January 2021 at the hour of 9:00 a.m.

The meeting was called to order by Steve McMichael who presided. On checking the roll, the following members were shown to be present or absent as follows:

Present: Bob Byrd, Rob Gutierrez, and Steve McMichael

Absent: none

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the Board and signed by the Board. Vendor checks are dated and will be mailed out on January 20, 2021.

The Title VI Statement

Rob Gutierrez made a motion to approve the amended minutes of the special meeting on December 21, 2020. Bob Byrd seconded the motion, and the motion was approved.

Bob Byrd made a motion to approve the minutes of the previous regular meeting on January 5, 2021. Rob Gutierrez seconded the motion, and the motion was approved.

Rob Gutierrez made a motion to approve an amendment to the agenda. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item F Fire Chief Josh Hale asked for approval of Central Station Building Illuminated letters. The bids presented were the following:

Bright Signs and More	Graycraft Signs Plus, Inc.	Bright Signs Marketing
\$7,705.00	\$8,013.00	\$9,900.00/\$8,450.00

The lowest bid from Bright Signs and More would still require electrical for an additional \$1,000.00 so the Graycraft Signs Plus, Inc. is the lowest bid. Bob Byrd made a motion to approve Graycraft Signs Plus, Inc. in the amount of \$8,013.00 for the Central Station Building Illuminated letters. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item G Fire Chief Josh Hale asked for approval of Downtown Fire Control Systems. The bids presented were the following:

FCL Security	Priority One Alarms	Simplex
\$5,034.00	\$5,975.00	N/A

Priority One Alarms installed the City Hall/NHPD and the Woodburn Fire Department card systems. All three systems will need to be able to work together. Rob Gutierrez made a motion to approve Priority One Alarms in the amount of \$5,975.00 for the Downtown Fire Control Systems. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item A was presentation from Eastern Engineering Rep Jim Scott in regards to a new plotter. Rob Gutierrez made a motion to table the item. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item B was discussion of information display. Human Resources Director Elizabeth Hoffman has a meeting setup with CivicPlus to use a module from the website to send information to the display signs.

Under new business Item C approval and acceptance of water, storm sewer, sanitary sewer, and streets for Victoria Lakes Subdivision Section II (with values). City Engineer Darrin Good asked the Board to approve the following street dedications:

<b>Victoria Lakes, Section II</b>	<b>Length of the Street</b>	<b>Width of the Street</b>
Sun Stone Way	734.5'	27'
Fieldstone Chase	155'	27'

Total value of the Streets: \$90,516.00

Total linear feet of sanitary sewer main installed: 696 lineal feet

Total number of manholes installed (including castings): 2

Total linear feet of service connection installed: 19 lineal feet

Total value of sanitary sewer improvements: \$72,000.00

Total linear feet of water main installed: 903 lineal feet

Total number of fire hydrants: 2

Total linear feet of service connections installed: 2,267 lineal feet

Total value of water main improvements: \$60,000.00

Total linear feet of storm sewer installed: 351 lineal feet

Total number of manholes installed: 1

Total value of storm sewer improvements: \$20,000.00

Bob Byrd made a motion to approve water, storm sewer, sanitary sewer, and streets for Victoria Lakes Subdivision Section II (with values). Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item D i 1 City Engineer Darrin Good asked for approval of Commonwealth Engineering Invoice #48175 in the amount of \$3,562.50 for consulting on the Water Audit & Level 1 Validation. The contract was approved in 2020 by the Board of Works. Bob Byrd made a motion to approve Commonwealth Engineering Invoice #48175 in the amount of \$3,562.50 for consulting on the Water Audit & Level 1 Validation. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item D ii 1 City Engineer Darrin Good asked for approval of Wessler Engineering Invoice #36280 in the amount of \$487.50 for work on the Long-Term Control Plan Updates (SSIP-2012-03). Rob Gutierrez made a motion to approve Wessler Engineering Invoice #36280 in the amount of \$487.50 for work on the Long-Term Control Plan Updates (SSIP-2012-03). Bob Byrd seconded the motion, and the motion was approved.

Under new business Item D iii 1 City Engineer Darrin Good asked for approval of RQAW Invoice #123120-11 in the amount of \$15,000.00 for design review on the Long-Term Control Plan (SSIP-2012-03). Rob Gutierrez made a motion to approve RQAW Invoice #123120-11 in the amount of \$15,000.00 for work on the Long-Term Control Plan (SSIP-2012-03). Bob Byrd seconded the motion, and the motion was approved.

Under new business Item H, Human Resources Director Elizabeth Hoffman asked for approval of new hire Samuel Kennedy, Facilitates Coordinator, starting at \$52,000.00, effective January 4, 2021. Rob Gutierrez made a motion to approve new hire Samuel Kennedy, Facilitates Coordinator, starting at \$52,000.00, effective January 4, 2021. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item I, City Engineer Darrin Good asked for approval and signing of the Secondary Plat for Victoria Lakes Section 2. Rob Gutierrez made a motion to approve the Secondary Plat for Victoria Lakes Section 2. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item J, City Engineer Darrin Good presented amendment to New Haven Engineering Standards & Specifications. The amendment was to address allowing 40 foot right of ways by approval from Engineering and Board of Works. Mr. Good was going to take it back to fix the wording with guidance from the city attorney. Rob Gutierrez made a motion to table amendment to New Haven Engineering Standards & Specifications. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item K, Police Chief Jeff McCracken asked for approval of invoice “Radios-2021” in the amount of \$18,669.75 payable to CCP (Consolidated Communications Partnership). Rob Gutierrez made a motion to approve invoice “Radios-2021” in the amount of \$18,669.75 payable to CCP (Consolidated Communications Partnership). Bob Byrd seconded the motion, and the motion was approved.

Under new business Item L, Police Chief Jeff McCracken asked for approval of contract with Fort Wayne Animal Care & Control and City of New Haven in the amount of \$48,578.00 per year for January 2021 to December 2022. Bob Byrd made a motion to approve the contract with Fort Wayne Animal Care & Control and City of New Haven in the amount of \$48,578.00 per year for January 2021 to December 2022. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item M, Police Chief Jeff McCracken asked for approval of Fort Wayne Animal Care & Control Invoice #2020 in the amount of \$48,578.00 for service. Bob Byrd made a motion to approve Fort Wayne Animal Care & Control Invoice #2020 in the amount of \$48,578.00 for service. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item N, Superintendent of Public Works Dave Jones asked for approval of sewer adjustment for Ronald Knoblauch at 1650 Werling Rd. in the amount of \$292.73. The homeowner found a pipe leak and a public works employee could confirm it was fixed. Rob Gutierrez made a motion to approve the sewer adjustment for Ronald Knoblauch at 1650 Werling Rd. in the amount of \$292.73. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item O, Superintendent of Public Works Dave Jones asked for approval of a sewer adjustment for Danial/Lillian Roberts at 420 E SR 930 in the amount of \$85.07. The homeowner found an outside spigot was on and they purchased a lock for the spigot since is not the first time. Bob Byrd made a motion to approve the sewer adjustment for Danial/Lillian Roberts at 420 E SR 930 in the amount of \$85.07. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item P, Superintendent of Public Works Dave Jones asked for approval of Jack Doheny Invoice #C43904 in the amount of \$15,330.44 for Sewer Truck camera repair. This repair was approved by the Mayor during the health emergency and just need to be formally approved. Rob Gutierrez made a motion to approve Jack Doheny Invoice #C43904 in the amount of \$15,300.44 for Sewer Truck camera repair. Bob Byrd seconded the motion, and the motion was approved.

Several discussions followed about policy change of summer sewerage discounts and updating storm sewer ordinance for ditches. These items will be taken to the proper boards once they have been prepared.

Bob Byrd made a motion to adjourn the meeting. Rob Gutierrez seconded the motion, and the meeting was adjourned.

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Steve McMichael  
Presiding Officer

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Natalie Strock  
Clerk-Treasurer