

MINUTES OF A REGULAR SESSION OF THE EAST CENTRAL FIRE/EMS GOVERNING BODY

The regular meeting of the East Central Fire & EMS Protection Territory Board was called to order on January 9, at 3:00 pm by President Bob Byrd.

Members Present: Mark Smith, Jeff Abbott, Steve Ottenweller, Bob Byrd, Mark Bradtmueller, John Graber

Members Absent: Chad Bauer

Board members signed a roll call sheet and Christine Camp read the roll call.

Previous Meeting Minutes

Jeff Abbott made the motion to approve the minutes from the December meeting. Mark Smith seconded the motion, and motion was approved.

Ayes: Mark Smith, Jeff Abbott, Steve Ottenweller, Bob Byrd, Mark Bradtmueller, John Graber

Nays: none

Absent: Chad Bauer

Pay Claims

The pay claims were signed by Board members.

The New Haven Board Of Works had approved the pay claims prior to the Fire Territory Board meeting.

Unfinished Business

Billing for Hazmat Responses

Mark Bradtmueller made motion to approve Resolution R-25-1 which will allow the Territory to bill for hazmat containment. John Graber seconded the motion, and motion was approved. See attached resolutions.

Ayes: Mark Smith, Jeff Abbott, Steve Ottenweller, Bob Byrd, Mark Bradtmueller, John Graber

Nays: none

Absent: Chad Bauer

The Board signed Resolution R-25-1 which will allow the Territory to bill for hazmat containment.

Discussion of Merit Board

There are more meetings in January addressing the creation of a Merit Board.

New Business

Amend the Agenda

The Chief is requesting the Board amend the agenda by adding item M - Buying a Truck Cap.

Mark Smith made a motion to amend the agenda by adding item M - Buying a Truck Cap. Mark Bradtmueller seconded the motion, and motion was approved.

Ayes: Mark Smith, Jeff Abbott, Steve Ottenweller, Bob Byrd, Mark Bradtmueller, John Graber

Nays: none

Absent: Chad Bauer

Approve creating a Policy Manual Index

Mark Smith made a motion to approve the creation of a policy manual index. Steve Ottenweller seconded the motion, and motion was approved.

Ayes: Mark Smith, Jeff Abbott, Steve Ottenweller, Bob Byrd, Mark Bradtmueller, John Graber

Nays: none

Absent: Chad Bauer

Approve New Policy 1.49 Company Logo Placement

Steve Ottenweller made a motion to approve new Policy 1.49 Company Logo placement. Jeff Abbott seconded the motion, and motion was approved.

Ayes: Mark Smith, Jeff Abbott, Steve Ottenweller, Bob Byrd, Mark Bradtmueller, John Graber

Nays: none

Absent: Chad Bauer

Approve New Policy 1.51 Achieve Your Degree

Mark Smith made a motion to approve new Policy 1.51 Achieve Your Degree. This policy addresses tuition assistance. John Graber seconded the motion, and motion was approved.

Ayes: Mark Smith, Jeff Abbott, Steve Ottenweller, Bob Byrd, Mark Bradtmueller, John Graber

Nays: none

Absent: Chad Bauer

Update to Policy 1.41 Part-time Staff

This update will allow us to have dedicated "appointed" positions. Appointed positions will be required and expected to work 24 hours in a week, which is much more than the current 24 hours a month, a requirement for part-time staff. Appointed positions will get the first choice for open shifts based on seniority.

Mark Bradtmueller made a motion to approve updates to policy 1.41 Part-time Staff. Mark Smith seconded the motion, and motion was approved.

Ayes: Mark Smith, Jeff Abbott, Steve Ottenweller, Bob Byrd, Mark Bradtmueller, John Graber

Nays: none

Absent: Chad Bauer

Update to Policy 1.40 Training Request Form #1-40T

This update will create a request process for training.

Mark Smith made a motion to approve updates to policy 1.40 Training Request Form #1-40T. Mark Bradtmueller seconded the motion, and motion was approved.

Ayes: Mark Smith, Jeff Abbott, Steve Ottenweller, Bob Byrd, Mark Bradtmueller, John Graber

Nays: none

Absent: Chad Bauer

Approve New Policy 1.52 PPE Policy

This policy will establish the minimum requirements for the use of personal protective clothing and equipment for department personnel when operating in a hazard zone or immediate dangerous to life and health environment.

Steve Ottenweller made a motion to approve New Policy 1.52 PPE Policy. Jeff Abbott seconded the motion, and motion was approved.

Ayes: Mark Smith, Jeff Abbott, Steve Ottenweller, Bob Byrd, Mark Bradtmueller, John Graber

Nays: none

Absent: Chad Bauer

Update to Policy 1.46 Light Duty Policy

Mark Smith made a motion to approve updates to Policy 1.46 Light Duty Policy. John Graber seconded the motion, and motion was approved.

Ayes: Mark Smith, Jeff Abbott, Steve Ottenweller, Bob Byrd, Mark Bradtmueller, John Graber

Nays: none

Absent: Chad Bauer

Approve New Policy 1.53 Department Email/Memo

This new policy has been tabled until the February meeting.

Approve Invoice #1040 Volunteer Stipend

The Chief is requesting the approval of invoice #1040 for \$36,630.25 from the East Central Fire & EMS Volunteers.

Steve Ottenweller made a motion to approve of invoice #1040 for \$36,630.25 from the East Central Fire & EMS Volunteers. Mark Smith seconded the motion, and motion was approved.

Ayes: Mark Smith, Jeff Abbott, Steve Ottenweller, Bob Byrd, Mark Bradtmueller, John Graber

Nays: none

Absent: Chad Bauer

Approve Invoice #INVLEX11246703

The Chief is requesting the approval of invoice #INVLEX11246703 for \$12,191.40 from Lexipol.

Mark Smith made a motion to approve of #INVLEX11246703 for \$12,191.40 from Lexipol. John Graber seconded the motion, and motion was approved.

Ayes: Mark Smith, Jeff Abbott, Steve Ottenweller, Bob Byrd, Mark Bradtmueller, John Graber

Nays: none

Absent: Chad Bauer

Approve Invoice # 9208149432 for \$12,851.24 from Lexipol

The Chief is requesting the approval of invoice # 9208149432 for \$12,851.24 from Lexipol.

Mark Smith made a motion to approve of invoice # 9208149432 for \$12,851.24 from Lexipol. John Graber seconded the motion, and motion was approved.

Ayes: Mark Smith, Jeff Abbott, Steve Ottenweller, Bob Byrd, Mark Bradtmueller, John Graber

Nays: none

Absent: Chad Bauer

Approve New Hire and A Rehire

The chief is requesting the approval of rehiring Krissy Barnett as a Part-Time Paramedic only at the hourly rate of \$18.00 and new hire Kobe Meyer as an FF/EMT at the rate of \$15.00 an hour. the new employees start date will be January 10, 2025.

John Graber made a motion to approve rehiring Krissy Barnett as a Part-Time Paramedic only at the hourly rate of \$18.00 and new hire Kobe Meyer as an FF/EMT at the rate of \$15.00 an hour. the new employees start date will be January 10, 2025. Steve Ottenweller seconded the motion, and motion was approved.

Ayes: Mark Smith, Jeff Abbott, Steve Ottenweller, Bob Byrd, Mark Bradtmueller, John Graber

Nays: none

Absent: Chad Bauer

Truck Cap for New Command Vehicle

The Chief is requesting the approval of the purchase of a truck cap for the new Command Vehicle that was purchased in December 2024. The truck cap will be an ARE model. He is requesting the approval of the Tri-Customs and Offroad bid of \$5,130.90. This was one of three bids. See the attached email from the Chief related to the new bids.

Mark Smith made a motion to approve the purchase of a truck cap for the new Command Vehicle. The bid is for \$5,130.90 from Tri-Customs and Offroad. John Graber seconded the motion, and motion was approved.

Ayes: Mark Smith, Jeff Abbott, Steve Ottenweller, Bob Byrd, Mark Bradtmueller, John Graber

Nays: none

Absent: Chad Bauer

Division Reports

Mark Hoepfner provided an update as Deputy Chief \ Inspections

Doug Call provided an update as Chief of EMS

James Noll as Training and Safety Officer was not present

Randy Linker provided an update as Operations District Chief

Adjournment

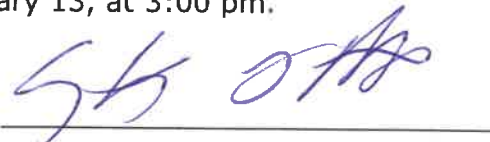
Mark Smith made the motion to adjourn the Board meeting, Jeff Abbot seconded the motion, and motion was approved.

Ayes: Mark Smith, Jeff Abbott, Steve Ottenweller, Bob Byrd, Mark Bradtmueller, John Graber

Nays: none

Absent: Chad Bauer

The next regular scheduled meeting is February 13, at 3:00 pm.



Steve Ottenweller

Secretary



President B. Byrd