

Attendance: Irv Arnold, Tonya Faupel, Keri Do, Randy Price, Tyler Fox, Natalie Rider, Nick Goranson, Shelia Berning, Steve Harants

PARK BOARD MEETING

Minutes

Monday, January 6, 2025

6:00 P.M.

Location: **New Haven Community Center**

1. Call to Order

Irv Arnold called the meeting to order at 6:00pm.

- Please Silence Cell Phones, Pagers, and Electronic Devices
- Pledge of Allegiance

2. Approval of Minutes

Tonya Faupel made a motion to approve the December 2, 2024 minutes. Randy Price seconded. Motion carried.

3. Approval of Claims (Handout)

Keri Do presented the January 6, 2025, claims as follows:

Monthly Claims	\$ 127,952.74
12/5 Payroll & Utilities	25,762.98
12/19 Payroll & Utilities	28,080.03
Utility & Insurance Payment	47,667.25
First Source Bank/HSA Deposit	<u>5,249.88</u>
Total	<u>\$ 234,712.88</u>

Nick Goranson explained that the following claims are the costs of the new bond:

- Paid Barnes & Thornburg LLC \$60,000 for Legal Services.
- Paid Financial Solutions Group \$35,000 for Advisory Services.
- S&P Global Ratings \$15,000 for Ratings Services.

Tonya seconded the motion to accept the claims. Motion carried.

UNFINISHED BUSINESS:

- None

NEW BUSINESS:

1. Approval of Biweekly Wage

Nick asked that the Department Head's wages be spread over 28 weeks in 2025 instead of a 26-week salary due to the way the pay periods fall. Keri made a motion to approve the request that Nick be paid biweekly in 2025. Tonya seconded the motion. Motion carried.

2. Approval of Check Rewrite

Loriann White has asked that her instructor paycheck dated 7/26/2021 in the amount of \$286.00 (which she failed to cash) be reissued. Nick recommends we do this. Keri made a motion to accept this recommendation. Randy seconded. Motion carried.

3. Approval of HVAC Bid for the Fitness Center

Discussed the 3 quotes that were handed out to the Board. Tyler Fox has researched each quote and recommends using Comfort Solutions Heating & Cooling, LLC. Keri made a motion to accept Tyler's recommendation. Randy seconded. Motion carried.

4. Approve and Sign Agreement with the YMCA

After discussion, the Board approved the agreement with the following changes:

- The signature of the owner will be New Haven-Adams Township Parks Department board.
- The YMCA will not maintain landscaping.
- Current New Haven Fitness members will retain their member rate for 2 years. If a member defaults, he/she will become a YMCA member at their rate.
- Boundaries of areas of responsibility will be set out in the agreement.

The Board will sign the agreement once these changes are made.

DIRECTOR'S REPORT:

- Written report in packet
- 2. Need a Resolution and City Council approval. Hope to vote on this at the next meeting.
- 4. Need to make a Resolution each year to approve the Park's Rules and Regulations.
- 6. Nick has a list of projects. He will prioritize them with explanations and email them to the Board. He is asking for the Board's input.
- 8. Change ala carte offerings. Do not offer pizza or ice cream cake.

Nick emailed the Fund Reports to the Board.

ASSISTANT DIRECTOR'S REPORT:

- Hired Bobbi Goranson as a Rental Custodian as of 12/14/2024. With her hiring, will be able to schedule more than one rental on some days thereby bringing in more income. Asked Board to approve her hiring. Keri made a motion to approve Bobbi Goranson's hiring as of 12/14/2024. Tonya seconded. Motion carried.
- Natalie will begin this week in earnest hiring for an Office Assistant.
- Nick and Natalie have been scheduling the staff for the Fitness Center. They have had no manager since October 2024, so Natalie has been doing a lot of this work.

Irv asked Tyler for his comments about Maintenance. Tyler said they have cut back the Rivergreenway and are cutting back at other parks. Will continue to do this annually. He also said that the Park trucks are old and require a lot of maintenance to keep them operating.

PRESIDENT'S COMMENTS:

- None

BOARD COMMENTS:

- Keri commented that the Park staff is doing a great job.

AUDIENCE COMMENTS:

- None

ADJOURNMENT

- Keri made a motion to adjourn. Tonya seconded. Meeting adjourned at 7:07pm.

Attested by:



Signed by:

